

Internship Guidelines & Application (IAFF 3195 – Zero Credit)

(Form must be typed and signed)

IAFF 3195 – Zero Credit Eligibility Requirements

- Elliott School undergraduate
- 24 credit hours or more completed in residence at GW
- 2.5 cumulative GPA or higher
- No more than one incomplete on transcript

Application Materials

Students must submit a completed (*typed*) Internship Application to Academic Advising Office by the appropriate deadline. *Partial or handwritten applications will not be accepted.*

Application Deadlines

Summer 2018	Friday June 1, 2018
Fall 2018	Friday September 7, 2018
Spring 2019	Friday January 25, 2019

Grading

IAFF 3195 – Zero Credit is graded Pass/No Pass. The final grade is contingent upon the timely receipt of the following two documents to the Elliott School Internship Coordinator by the evaluation deadline (see next section).

1. The completed Student Evaluation Form.
2. The completed Internship Supervisor Evaluation Form.

The student's evaluation form will be emailed to the student shortly before the end of the semester. Likewise, the supervisor's evaluation form will be emailed directly to the internship supervisor shortly before the end of the semester. It is the responsibility of the student to ensure both evaluations are submitted by the appropriate deadline.

Final Evaluation Deadline

Summer 2018	Friday August 10, 2018
Fall 2018	Friday December 14, 2018
Spring 2019	Friday May 10, 2019

