

# **Internship Guidelines & Application (IAFF 3195 – Zero Credit)**

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*(Form must be typed and signed)*

## **IAFF 3195 – Zero Credit Eligibility Requirements**

- Elliott School undergraduate
- 24 credit hours or more completed in residence at GW
- 2.5 cumulative GPA or higher
- No more than one incomplete on transcript

## **Application Materials**

Students must submit a completed (*typed*) Internship Application to Academic Advising Office by the appropriate deadline. *Partial or handwritten applications will not be accepted.*

## **Application Deadlines**

Summer 2021	Friday, May 28, 2021
Fall 2021	Friday, September 17, 2021
Spring 2022	Friday, January 28, 2022

## **Grading**

IAFF 3195 – Zero Credit is graded Pass/No Pass. The final grade is contingent upon the timely receipt of the following two documents to the Elliott School Internship Coordinator by the evaluation deadline (see next section).

1. The completed Student Evaluation Form.
2. The completed Internship Supervisor Evaluation Form.

The student's evaluation form will be emailed to the student shortly before the end of the semester. Likewise, the supervisor's evaluation form will be emailed directly to the internship supervisor shortly before the end of the semester. It is the responsibility of the student to ensure both evaluations are submitted by the appropriate deadline.

## **Final Evaluation Deadlines**

Summer 2021	Friday, August 6, 2021
Fall 2021	Friday, December 10, 2021
Spring 2022	Friday, May 6, 2022

