Comprehensive Action Plan (CAP)

Professional Development Action Plan

Name: _____ GW Email: _____

1. What professional goal are you aiming to achieve through your graduate certificate program?

2. What type of professional development support can the Career Development office offer to help you achieve the aforementioned goal?

3. Please list any new employers or topical areas of interest as a result of your graduate certificate program.

4. Which of the below professional development opportunities interests you most? Please indicate all that apply.
   - ☐ MBTI® Personality Assessment
   - ☐ Job/Internship Search Strategies
   - ☐ Resume/Cover Letter Review
   - ☐ Salary and/or Promotion Negotiation Strategies
   - ☐ Networking
   - ☐ Mock Interviews
   - ☐ Alumni professional development
   - ☐ Other: _____